



Delaware Komoka-Kilworth Mt. Brydges Minor Baseball Association Inc.

Constitution

By-Law #1

Delaware Komoka-Kilworth Mt. Brydges Minor Baseball Association Inc.

- A. This organization shall be known as the Delaware Komoka-Kilworth Mt. Brydges Minor Baseball Association Inc. (hereafter DKMB or “the Association”).
- B. The seal, an impression whereof is stamped in the margin hereof, shall be the Corporate Seal of the Corporation.



- C. The head office of the Association shall be in the Village of Delaware, in the Province of Ontario, and at such place therein as the Directors from time to time determine.
- D. The membership of DKMB shall consist of the Board of Directors, League Convenor, Coaches, Assistant Coaches, Umpires, Parent(s) or Legal Guardian(s) of players registered with DKMB, and such other individuals and legal entities as are admitted as members in good standing by the Board of Directors.
 1. There shall be no dues or fees payable for membership in DKMB except such, if any, as may from time to time be fixed by a vote of the Board of Directors, which vote shall become effective only when confirmed by a vote of the members at an annual or other general meeting.
 2. Members may resign in writing, which shall be effective upon acceptance thereof by the Board of Directors. In case of resignation, a member shall remain liable for payment of any assessment or other sum levied or which became payable by the member to the Association prior to acceptance of the resignation. Any member with outstanding debts will be considered a member not in good standing.

Replace with:

Membership in DKMB shall consist of the following classes of members, as determined by the Board of Directors: Board of Directors, Coaches, Assistant Coaches, Umpires 18 years and older, Parent(s) or Legal Guardian(s) of players registered with DKMB under the age of 18, and any other individuals or legal entities admitted as members in good standing by the Board of Directors. Each member class shall have the rights and responsibilities as determined by the Board, including voting rights at the Annual General Meeting (AGM), as specified in the By-Laws. Members must be admitted in accordance with policies established by the Board of Directors.



Qualification of Members

Members shall include:

- a) Board of Director;
- b) Coach or Assistant Coach;
- c) One designated parent or legal guardian for each registered player under the age of eighteen (18);
- d) Registered player eighteen (18) years and older;
- e) Umpires eighteen (18) years or older who are duly authorized and registered;
- f) Any other individuals or legal entities admitted as members in good standing by the Board of Directors;

who are all duly authorized and registered for the current or coming season or, during the period between the end of one season and registration for the next, were duly authorized and registered for the most recent past season, and there is no circumstance that would preclude membership; including expressed intent not to renew, for the coming season. Membership to any person who is not included in the list of members

No member shall be entitled to more than one (1) membership and one vote per member.

1. There shall be no dues or fees payable for membership in DKMB except such, if any, as may from time to time be fixed by a vote of the Board of Directors, which vote shall become effective only when confirmed by a vote of the members at an annual or other general meeting.
 2. Members may resign in writing, which shall be effective upon acceptance thereof by the Board of Directors. In case of resignation, a member shall remain liable for payment of any assessment or other sum levied or which became payable by the member to the Association prior to acceptance of the resignation. Any member with outstanding debts will be considered a member not in good standing.
 3. Termination of membership automatically occurs when the Member no longer meets the criteria for membership. The Board, by a two-thirds (2/3) majority of vote, will have the authority to expel or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the best interests of the Association. Prior to termination, the Board will inform the member of the intention to terminate and provide such person with the reasons generally and the opportunity to respond to the Board.
 4. Membership in the Association is not transferable.
- E. The territory of DKMB is deemed to be Delaware, Mt. Brydges, Komoka-Kilworth and surrounding areas which are not knowingly infringing upon any other Minor Baseball Association territory. Acceptance of registrants from outside the area shall be subject to Association approval and release from any baseball association in whose territory the proposed registrant resides, if applicable.
- F. Player Eligibility
1. Any player residing in the territory or approved from outside the territory and who is not a member of any other organized baseball team (other than school leagues) shall be eligible to play after being properly registered with the Association. Priority shall be given to DKMB residents within the NOL 1RO, NOL 1EO, and NOL 1W0 postal codes.
 2. All applications for registration must include:
 - a) The player's name, gender, complete address, phone number, email address, birth date, and player's parent or legal guardian signature or electrical acceptance of same. This information is to be provided by the player's parent(s) and/or legal guardian who must also provide their address(es) and phone number(s). The privacy of such information will be protected as per existing public policy and legislation;



- b) Proof of birth date, by any of the following: birth certificate, passport or evidence of satisfactory registration with the Association in a previous year. Proof of birth date may be waived by the Registrar, except in the case of a player in the Competitive program;
 - c) Payment of the registration fees as determined by the Board from time to time;
 - d) A signed Waiver of Liability agreement or electronic acceptance of same;
 - e) Agreement to abide by and be bound by the rules, policies, codes of conduct and the Constitution of the Association by signature or electronic acceptance of same.
3. Any player who, subsequent to their registration with the Association, becomes a registered player on another organized Baseball team (other than school league) shall be allowed to play for multiple teams, subject to league policies for which DKMB is affiliated.
 4. Registration fees must be paid prior to the earlier of the first game or practice. In special circumstances, the payment in whole or in part of the registration fees or the date of payment thereof may be waived or altered respectively by the Board of Directors.
- G. The goal of DKMB is to provide a program of baseball for the youth that emphasizes athletic skill, good sportsmanship, and the enjoyment of team play, where winning should not be considered the primary goal.
- H. DKMB will operate a house league baseball program for youth, provided that there is sufficient interest to form a minimum of one (1) house league team in any given age bracket, so that all interested players will have the opportunity to play baseball.
1. From the age of three (3) and up, youth will be provided the opportunity to play on a baseball or fastball house-league, select or competitive team within DKMB **where warranted**. (Amended 2020)

By-Law #2 (amended Oct 2014)

A. Board of Directors

1. Duties

A board of up to eleven (11) Directors (including the past President) shall manage the affairs of DKMB. In addition to the elected Board members, the Board may appoint **League Convenors** other **positions within DKMB**, who need not be elected members, to the Board. Each year the Board shall allocate responsibilities to the Directors, for example, such duties to include the organization of fund-raising benefits, registrations at the beginning of each season, coach selection, equipment management and any other duties required by the Board.

2. Method of Election

~~Directors of the Board are elected at the Annual General Meeting. They are assigned to a one (1), two (2), or three (3) year term. (Amended 2020) Members of the Board are eligible for re-election to additional terms of office. League Convenors whom are appointed to the Board are only eligible for a one (1) year term.~~

Replace with:

Directors of the Board shall be elected at the Annual General Meeting for a term of two (2) years. To ensure continuity, the object of the Board shall be to balance positions to be filled each year, with the terms expiring on alternating years. Directors are eligible for re-election to additional terms. There is no limit on the number of times a director can be re-elected.

A majority vote of the members present at the AGM is required for election. Vacancies on the Board that arise during a term may be filled by a resolution of the remaining Directors, and the appointed Director will serve until the next AGM.

At the Annual General Meeting: Candidates for Board Directors that have been vacated shall be Members of the Association in good standing who have signed an approved Nomination Form and will include:



1. The list of candidates proposed by the Board of Directors
2. Any member who is nominated by any two (2) members in good standing, at any time before nominations are closed. Nominations will be closed seven (7) days in advance of the AGM.
3. Current board directors up for re-election have first right of refusal to be re-nominated. Those positions will be voted on first. Any remaining available board of director positions will be voted on with the list of remaining nominated candidates.

3. Vacancies

Vacancies on the Board of Directors, however caused, may be filled by the remaining Directors from amongst the members of the Association. The new Director will complete the term of the vacated position on the Board.

4. Powers

The Board of Directors may administer the affairs of the Association in all things and make or cause to be made for the Association, in its name, any kind of contract which the Association may lawfully enter into and, generally, may exercise all such other powers and do any such other acts as DKMB, by its Charter or otherwise, is authorized to do.

5. Removal

The Board of Directors is also empowered to remove by a majority vote on secret ballot, any elected or appointed officers of the Association who are deemed not to be fulfilling their duties and responsibilities.

Replace with:

The Board of Directors is empowered to remove by two-thirds (2/3) majority decision of the Board, any elected or appointed officers of the Association who are deemed not to be fulfilling their duties and responsibilities before the expiration of their term. Prior to removal, the Board shall inform the Director with notice of the intention to terminate and the reasons generally, and provide the director the opportunity to respond to the Board.

~~6. Remuneration~~

~~Directors shall receive no remuneration for acting as such, save and except that the Board may, from time to time, reimburse the Directors for their reasonable expenses incurred on behalf of DKMB.~~

Replace with:

Remuneration and Conflict of Interest

Board of Directors shall receive no remuneration for acting as such. Any reimbursement of reasonable expenses incurred by Board of Directors on behalf of the Association must be approved by the Board. Directors must disclose any potential or actual conflict of interest in any matter related to the Association. The Director with a conflict of interest shall not participate in discussions or vote on such matters.

7. Indemnities

Every Board Member, their heirs, executors, administrators, estates, and effects shall at all times be indemnified and saved harmless out of the funds of the Corporation from and against all costs, charges, or expenses sustained or incurred in any act, suit, or proceeding brought against them in respect to any act, deed, or matter whatever, occurring in the execution of the duties of their office, except the costs, charges or expenses occasioned by their own willful neglect or default.



B. The President

1. Election

The chair of the Board of Directors shall be its President elected by the Board at its first meeting after the Annual General Meeting. The President shall be elected from the current Board of Directors with at least one (1) years' experience on the Board of Directors.

2. Duties

The President shall, when present, preside at all meetings of the Association and the Board of Directors. The President is also charged with the general management and supervision of the affairs and operation of the Association and shall be ex-officio member of all committees and subcommittees of the Association. Signing authority for the disbursement of funds by DKMB shall be administered by two of the President, Vice-President or Treasurer. In addition, the President is empowered to appoint members to Board committees and subcommittees and further, to create new committees and subcommittees as deemed necessary.

C. The Past President

To ensure orderly transition from year to year the immediate Past President shall serve and assist the succeeding President and Board of Directors for one (1) year. The Past President shall have all the rights and duties of a Director of the Association including the right to vote at Board Meetings.

D. The Vice-President

1. Election

The Vice-President shall be elected by the Board of Directors at the first meeting after the Annual General Meeting.

2. Duties

The Vice-President(s) shall in the absence of the President, or upon their inability to act, perform all duties pertaining to the office of the President. The Vice-President shall also render such assistance to the President as required and, in the case of a vacancy in the office, shall preside until a new President is elected.

E. The Secretary

1. Election

The Secretary shall be appointed by the Board of Directors at its first meeting after the Annual General Meeting.

2. Duties

The Secretary's duties are to include, but not be limited to, recording and timely distribution of all minutes of DKMB Board meetings and the Annual General Meeting to the Board of Directors. The Secretary will also receive, present and respond to Association correspondence.

F. The Treasurer/Second Vice-President

1. Election

The Treasurer shall be elected by the Board of Directors at its first meeting after the Annual General Meeting. The Treasurer is also deemed to Be Second Vice-President if selected from the Board of Directors. If no qualified and/or suitable individual is found on the Board of Directors, the Treasurer may be appointed from the membership at large by consensus of the President, Vice-President and Secretary. If the Treasurer is appointed from the membership at large, then a Second Vice-President is to be elected from the elected Board of Directors.

2. Duties

The Treasurer duties shall include, but not limited to:

The Treasurer shall keep full and accurate records of all monies received and disbursed by the Association in proper books of account, to the satisfaction of the appointed accountant(s), and shall



produce same for their inspection at any time. The Treasurer shall disburse the funds of the Association under the direction of the President and/or Board of Directors, paying all account by cheque, and shall render to the Board at its regular meetings, or whenever required an account of all transactions and of the financial position of the Association. Should the Treasurer, at any time and for any reason, be unable to perform these duties, the President may appoint another member of the Board to act as Treasurer in the interim or to serve the remainder of the Treasurer's term. The Treasurer shall, when receive cash monies, give a receipt and shall keep on file a duplicate of such receipt. All monies collected are to be paid to the Treasurer and shall be deposited to the credit of the Association in such financial institutions as may from time to time be designated by the Board. The Treasurer shall prepare an Annual Financial Report immediately after the close of each fiscal year, giving the receipts and disbursements of that year in detail and a summary of the Association's assets and liabilities. Copies of this report will be prepared for distribution at the Annual General Meeting. The Treasurer's Annual Financial Report shall be certified by the appointed Accountant(s). The Treasurer will have direct access to all funds and associated original account information managed and/or maintained on behalf of the Association, e.g. electronic commerce (PayPal) accounts.

G. The Umpire-in-Chief

The Umpire-in-Chief shall be appointed by the Board of Directors and shall be responsible for the selection and training of all DKMB umpires, for all game assignments, ~~for all administration and control of umpire equipment, and for maintaining financial records as related to Umpires, submit umpire payroll requisition to Treasurer biweekly and disburse payment related to Umpires.~~ The Umpire Supervisor shall also be the ex-officio member of the Grievance (Protest) Committee. The Umpire Supervisor shall be responsible for the conduct of all DKMB Umpires.

H. The Equipment Manager

The Equipment Manager shall be appointed by the Board of Directors and shall be responsible for determining equipment needs for each season, sending out tenders to assess relative costs, and for purchasing such equipment as approved by the Board of Directors. The Equipment Manager shall also be responsible for the maintenance, distribution and retrieval of all equipment each season.

~~I. League Convenors~~

~~League Convenors shall be appointed by the Board of Directors as early as possible before each season's commencement. Convenors are required to keep up to date records of scores and standings in their League, to arrange for the replaying of games postponed due to inclement weather and to notify the Umpire Assignor of the need for umpires at these games. Convenors are also expected to observe regularly the games of their League and note the quality of the fields, equipment, coaching and umpiring and to report any irregularities to the Board of Directors as appropriate. Convenors have the authority to hold meetings of coaches to rectify minor problems as they arise, and to refer official protests to the Grievance Committee on any question concerning their league. League Convenors may also be responsible for such further duties as assigned by the Board of Directors.~~

I. Blastball Coordinator

The Blastball Coordinator shall be appointed by the Board of Directors and shall be responsible for determining equipment needs, create team rosters, liaison with coaches, organize and distribute uniforms, photos, and year-end medals, coordinate season schedule, and other duties as assigned.

By-Law #3



Committees

A. Committee Creation

The President and the Board of Directors are empowered to strike committees and/or subcommittees from time to time as deemed advisable by the circumstances. All committees must bring recommendations back to the Board of Directors for Board approval, with the exception of the Grievance (Protest) Committee which is a standing committee.

Committees and subcommittees, except the Grievance (Protest) Committee, must be chaired by a Board Member appointed by the President with the approval of the Board. Committees and subcommittees, except the Grievance (Protest) Committee shall consist of both Board Members and General Members appointed by the President with the approval of the Board.

B. Executive Committee

The Executive Committee shall be a standing committee comprised of the President, Vice-President, Second Vice-President (if appointed as outlined in By-Law #2F), Secretary and Treasurer for the purpose of making recommendations to the Board of Directors as to the affairs and management of DKMB. The President shall chair the Executive Committee. Meetings will be called as deemed necessary by the Committee members.

C. Grievance (Protest) Committee

The Grievance (Protest) Committee shall be a standing committee for the purpose of hearing and deciding, violations of DKMB rules, and disagreements between and among members of the Association that affect players, games or the proper operation of the Association. The President shall appoint a chair of the Grievance (Protest) Committee and additional members as approved by the Board of Directors. The Umpire-in-Chief will serve as an ex-officio member of the committee.

Hearings for the Grievance (Protest) Committee will be convened when a request for such a meeting is received by the President of the Association and the nature of the request is consistent with the mandate of the Grievance (Protest) Committee. If the President deems the matter is best handled by another Committee, the President may refer the request to that Committee for review in a timely manner. If upon review by another Committee the situation is not resolved to the satisfaction of the applicant, the Grievance (Protest) Committee shall convene to review the request and make a ruling. Decisions of the Grievance (Protest) Committee which do not violate the Constitution are final.

D. Finance Committee

The Finance Committee shall consist of member(s) appointed by the President with the approval of the Board to assist the Treasurer in the performance of their duties. The Chair of the Finance Committee will be the Treasurer.

E. Equipment Committee

The Equipment Committee shall consist of members appointed by the President with the approval of the Board to assist the Equipment Manager in the performance of their duties. The Chair of the Equipment Committee will be the Equipment Manager.

F. Special Events Committee

The Special Events Committee shall consist of member(s) appointed by the President with the approval of the Board to be responsible for all DKMB special events. Duties include:

- a. Collecting information on possible trophy winners: preparation of trophies to be awarded, and the selection and purchase of trophies for distribution.



- b. Organize and recruit volunteers for Fun Day, arrange special events including licensing, coordinate with convenors for all-star teams, and arrange activities and organize activities for the day.
- c. Other special events such as Photo Day and player or coach related instruction clinics, shall be organized through Special Events.

G. Coach Selection Committee

The Coach Selection Committee shall consist of three (3) to five (5) members appointed by the President with the approval of the Board, with a minimum of one (1) member from the elected Board of Directors. Coach Selection Committee members will not be permitted to interview or take part in the division they are currently in or will be in the following season. The duties of the committee are to interview, evaluate and to recommend the best qualified coaches for DKMB teams, as soon as possible before the beginning of competitive team tryouts, or House League practices commence.

Risk Management Committee (amended 2020)

- H. This committee will deal with all PVSC including the administration and appeals of same. Additional responsibilities will include ensuring proper health and safety measures are established and enforced and proper insurance policies are in place. It will consist of the President and two (2) other individuals as selected by the Board.

By-Law #8 (amended 2014)

Advisory Board Positions

A. Creation

From time to time the Board may create additional Advisory Board positions. The maximum number of Appointees will be no more than 3 at any one time. The Board may at its discretion limit the mandate for each position. These positions will be without a specific term and will be non-voting. Subject to limitations of their mandate, these Advisors may serve to advise the Board on, among other things, issues and opportunities of key strategic importance to DKMB. Incumbents will be appointed by a majority decision of the Board. The Board can removal an Appointee at any time by majority vote of the Board of Directors.

By-Law #4

Meetings

A. Board of Directors Meetings

1. Quorum and Notice of Meetings

A majority of the Directors (one-half of the Board members + one) shall form a quorum for the transaction of business. The Board of Directors may hold its meetings at such place and such time as it may decide. No formal notice of any Board meeting is required if the Board has decided upon a regular time, date, and place of meeting. The President may call special meetings of the Board alone or on direction in writing from two (2) of the Directors.

Notice of such meetings shall be communicated to the members of the Board non less than twenty-four (24) hours before the meeting is to take place. A meeting of the Board of Directors may also be held, without notice immediately following the Annual General Meeting. If a quorum is not obtained within thirty (30) minutes of the scheduled start time, the meeting will be terminated.

2. Voting

A Majority vote shall decide motions arising at any meeting of the Directors vote. In case of any equality of votes, the Chair shall cast the deciding vote, which shall be the first vote the Chair will



cast on that specific motion. All votes at any such meeting shall be taken by secret ballot if so demanded by any Director present, but if no such demand is made, the vote shall be taken in the usually way of assent or dissent. A declaration by the Chair that the resolution has been carried and an entry to that effect entered in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number of votes in favour or against such resolution.

3. Attendance

All Directors are required to attend a minimum of sixty percent (60%) of all scheduled meetings. Failure to do so may result in dismissal from the Board.

B. Annual General Meeting and Other Meeting of Members

1. Date and Place

~~The annual of any other general meeting of the members shall be held at the head office of the Association or elsewhere as the Board of Directors may determine and, on such day, and time as the Directors shall appoint. The Annual General Meeting shall be held within two (2) months of the DKMB fiscal year end of September 30th. Advertisement of members' meetings, annual of general, shall be required at least four (4) weeks prior to the time fixed for the holding of such meetings. The President and/or Board of Directors shall have the power to call, at any time, a general meeting of the members of the Association.~~

Replace with:

The annual of any other general meeting of the members shall be held at the head office of the Association or elsewhere as the Board of Directors may determine and, on such day, and time as the Directors shall appoint. The Annual General Meeting shall be held no later than 15 months after the last annual meeting. Notice of the time, place, date and general nature of the business to be transacted shall be given at least ten (10) days before and not more than fifty (50) days prior to the date of the meeting. Means of notification to eligible Members shall be determined by the Board and may include electronic transmission, Association website, other web notices, or any combination thereof.

The President and/or Board of Directors shall have the power to call, at any time, a general meeting of the members of the Association. Notice of the time, place, date and general nature of the business to be transacted shall be given at least ten (10) days before the date of the meeting. Means of notification to eligible Members shall be determined by the Board and may include electronic transmission, Association website, other web notices, or any combination thereof.

2. Business

At every Annual Meeting, beyond any other business that may be transacted, the President's report, the financial statement and the report of the auditors shall be presented and a Board of Directors elected and auditors appointed for the ensuing year. The members may consider and transact any business, specific or general, except changes to the Constitution, with out prior notice of the members of the Association.

3. Quorum (*Amended 2020*)

A quorum for the transaction of business at the AGM meeting of members shall consist of not less than sixty (60) percent of the current Board.

4. Voting



Proxy votes are not recognized by DKMB. Each member of the Association present at any AGM or Other Meeting of Members shall be entitled to one vote. Motions shall be decided by majority vote unless otherwise required by law or the Constitution.

By-Law #5

Financial Matters

A. Execution of Documents

Deeds, transfers, licenses, contracts and engagements on behalf of the Association shall be signed by any two of, the President or Vice-President(s). Contracts in the ordinary course of the operations of the Association may be entered into on behalf of the Association by any two of, the President, Vice-President, Treasurer and Secretary.

Notwithstanding any provisions to the contrary contained in the by-laws of the Association, the Board of Directors may at any time by resolution direct the matter in which, and the person or persons by whom, any particular instrument, contract or obligations of the Association may or shall be executed.

- Limitation of purchase with/without Board approval.

B. Books and Records

The Directors shall ensure that all necessary books and records of the Association required by the by-laws of the Association or by any applicable statute of law is kept regularly and properly.

C. Financial Year

Unless otherwise ordered by the Board of Directors, the fiscal year of the Association shall end on the thirtieth day of September each year.

D. Cheques

All cheques or other orders for the payment of money, including electronic methods, e.g. PayPal, notes or other evidence of indebtedness issued in the name of the Association, shall be signed by an officer or officers, agent or agents of the Association in such manner as shall from time to time be determined by resolution of the Board of Directors.

Further, any one of the Association's officers or agents may alone endorse notes and drafts for collection on account of the Association through its bankers and endorse notes and cheques for deposit for the credit of the Association. Any one of the Association's officers or agents so appointed may arrange, settle, balance and certify all books and accounts between the Association and its bankers and may receive all paid cheques and vouchers and sign all the bank's forms or settlement of balances and release of verification slips.

E. Deposit of Securities

The securities of the Association shall be deposited for safekeeping with one or more financial institutions to be selected by the Board of Directors. Any and all securities so deposited may be withdrawn from time to time, only upon the written order of the Association, signed by the Association's officers or agents and in such manner as shall from time to time be determined by resolution of the Board of Directors and such authority may be general or confined to specific instances.

F. Borrowing

The Board of Directors may from time to time borrow money on the credit of the Association, issue, sell or pledge securities of the Association mortgage or pledge all or any of the property of the Association to secure any debts or other obligations or liabilities of the Association. In these circumstances the Board of Directors



will from time to time review the Association's debts and liabilities to ensure these debts and liabilities are eliminated as quickly as possible without doing harm to the ongoing operations of the Association.

G. Financial Reporting

The Association shall prepare annual financial statements that comply with the requirements of the Ontario Not-for-Profit Corporations Act (ONCA) and make them available to the members at least 21 days before the Annual General Meeting. The financial statements must be reviewed and approved by the Board of Directors and audited or subjected to a review engagement by an independent accountant, as required by ONCA based on the revenue of the Association.

By-Law #6

Operating Rules for DKMB Team (*Amended 2020*)

A. League Teams

The rules governing DKMB teams are those provided by the leagues for which DKMB is affiliated.

B. Affiliations

DKMB shall, except in cases of conflict with its own rules, abide and comply with the Constitution, By-Laws and Rules of the Ontario Baseball Association (OBA), the London and District Baseball Association (LDBA), the Community Softball League (CSL) and all their respective governing bodies.

C. Coaches

All Coaches are required to submit an approved Police Vulnerable Sector Check/Criminal Record Check (PVSC). Applicants who do not submit this approved form will not be part of any position within the DKMB organization. The PVSC is valid for a period of three years. In the interim, all Coaches are required to submit a Criminal Offence Declaration Form each year.

Any applicant who is notified by the police that their PVSC has not been returned to the organization must then submit their PVSC for review, to the President of DKMB within 10 days to avoid becoming a member not in good standing. The President will then compare the PVSC against the DKMB Screening Guidelines and provide a written report to the applicant stating whether or not the applicant meets the criteria for the position applied for. All applicants have the right to appeal this decision to the Risk Management Committee.

DKMB Screening Guidelines:

For all positions within DKMB a Police Record Check (PVSC) will be required as an important but not exclusive element of the screening process.

In general, individuals with past Criminal Code convictions for certain offences will not be accepted for a direct service position with participants. These offences include, but are not limited to, the following with exclusion timeframes listed.

Lifetime:

- Any type of sexual assault
- Invitation to sexual touching
- Sexual interference, bestiality, or sexual exploitation



- Procuring sexual activity
- Indictable criminal offences for youth abuse
- Any court order forbidding the individual to have contact with children under the age of 14
- Any conviction related to child pornography

Five Years:

- Assault
- Any weapons offence
- Conviction under any controlled drugs or substance act
- Criminal driving offences

Until Resolved through the Judicial System:

- Outstanding convictions or charges pending for any violent offence
- Outstanding convictions or charges pending for any criminal driving offences, including but not limited to impaired driving
- Outstanding convictions or charges pending for sexual offences

Applicants may also be rejected as a result of other information gained during the PRC (PVSC) process or through the screening process as a whole, or as a consequence of other factors which are directly relevant to the requirements of the position, and to the ability of the applicant to carry out their duties in an effective, safe manner.

By-Law #7

Changes to the Constitution

Changes to the Constitution and By-Laws of DKMB can only be made at the Annual General Meeting of the members or at a special meeting of members called for this express purpose.

~~Proposed changes to the Constitution and or By-Laws must be received in writing by the President and/or office of the Association no later than two (2) weeks prior to the Annual General Meeting or the special meeting.~~

Replace with:

Amendments to the Constitution and By-Laws shall require a two-thirds (2/3) majority of the votes cast by members present in person. Notice of proposed changes must be provided to the membership at least 21 days prior to the Annual General Meeting or special meeting.

Resolutions

Resolution #1 – Logo (Amended 2014)

Teams representing the Association shall be known as the DKMB Rivercats and will adopt the logos below:



Add:



Resolution #2 – Signing Authority (Updated 2018)

Authority to make purchases on behalf of the Association, issue cheques, funds transfers or other financial instruments or to indent the Association in any way for the amounts more than \$100 shall require the approval and signature of any 2 of the following:

1. President
2. Vice-President(s)
3. Treasurer
4. Equipment Manager
5. Past President
6. Director as approved by the Board of Directors

Resolution #3 - Directors and Coaches and Raffle Participation (Updated 2014)

Directors shall not participate directly in the annual DKMB Raffle (if applicable) and shall not be required to purchase raffle tickets as part of player registration where they have children playing with DKMB. Coaches will be required to participate in the Annual Raffle.